#### **AUDITING PROCEDURES REPORT**

Local Government Type: Local	Name:	County	,	
	Medical Care Facility	Marque		
Audit Date Opinion Date December 31, 2005 February 1, 2006		Date Accountant Report Submitted To State: February 14, 2006		
We have audited the financial statements of this local unit of with the Statements of the Governmental Accounting Stan Counties and Local Units of Government in Michigan by the	GASB) and the Uniform Reporting			
Ne affirm that:  1. We have complied with the Bulletin for the Audits of Lo  2. We are certified public accountants registered to practi				
Ne further affirm the following. "Yes" responses have been and recommendations.	ne financial statements, including	the notes, or in t	he report of commer	
You must check the applicable box for each item below:  yes \( \) no 1. Certain component units/funds/age  yes \( \) no 2. There are accumulated deficits in or  yes \( \) no 3. There are instances of non-complia  yes \( \) no 4. The local unit has violated the condition order issued under the Emergency  yes \( \) no 5. The local unit holds deposits/investing [MCL 129.91] or P.A. 55 of 1982, and yes \( \) no 6. The local unit has been delinquent yes \( \) no 7. The local unit has violated the Considering (normal costs) in the current year. normal cost requirement, no contribution of the considering of the considering yes \( \) no 8. The local unit uses credit cards and yes \( \) no 9. The local unit has not adopted an in	nis unit's unreserved fund balances iniform Accounting and Budgeting an order issued under the Municipa of Act.  To not comply with statutory require CL 38.1132])  Tax revenues that were collected frement (Article 9, Section 24) to fur more than 100% funded and the expanded for an applicable policy as required.	s/retained earning Act (P.A. 2 of 1 al Finance Act or ements. (P.A. 20 for another taxing and current year eoverfunding created by P.A. 266 of each of the content of the c	ngs (P.A. 275 of 198 1968, as amended). rits requirements, or 0 of 1943, as amend ng unit. earned pension bene dits are more than t	
We have enclosed the following:	Enclosed	To Be Forwarde	Not Required	
The letter of comments and recommendations.				
Reports on individual federal assistance programs (progra				
Single Audit Reports (ASLGU).				
Certified Public Accountant (Firm Name): PLAN	DRAN, PLLC		_	
Street Address	City	State	ZIP	
750 Trade Centre Way, Suite 300	Portage	MI	49002	
Accountant Signature				

Financial Report
with Additional Information
December 31, 2005

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#### Plante & Moran, PLLC



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#### Independent Auditor's Report

Marquette County Department of Human Services Board Marquette County Medical Care Facility

We have audited the accompanying balance sheet of Marquette County Medical Care Facility as of December 31, 2005 and 2004 and the related statements of revenue, expenses, and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Facility's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Marquette County Medical Care Facility at December 31, 2005 and 2004 and the results of its operations and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

The accompanying financial statements do not present a management's discussion and analysis, which would be an analysis of the financial performance for the year. The Governmental Accounting Standards Board has determined that this analysis is necessary to supplement, although not required to be a part of, the basic financial statements.

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Plante & Moran, PLLC

February I, 2006



### **Balance Sheet**

	D —	December 31, 2005		ecember 31, 2004
Assets				
Current Assets Cash and cash equivalents (Note 2) Resident accounts receivable (Note 3) Other current assets	\$	2,487,937 967,984 195,517	\$	1,871,745 1,144,969 221,032
Total current assets		3,651,438		3,237,746
Assets Limited as to Use (Note 2)		2,031,335		1,981,719
Property and Equipment (Note 4)		4,919,113		5,283,826
Total assets \$ 10,601,886			\$	10,503,291
Liabilities and Net Ass	sets			
Current Liabilities  Accounts payable Patient trust liability Estimated third-party payor settlements Accrued liabilities and other:  Accrued compensation and related liabilities Accrued compensated absences Deferred revenue  Total current liabilities	\$	152,954 5,417 186,911 143,181 497,207 - 985,670	\$	119,430 4,334 - 135,981 508,370 44,422 812,537
Net Assets Invested in capital assets Unrestricted  Total net assets	_	4,919,113 4,697,103 9,616,216	_	5,283,826 4,406,928 9,690,754
Total liabilities and net assets	<u>\$</u>	10,601,886	\$	10,503,291

## Statement of Revenue, Expenses, and Changes in Net Assets

	Year Ended December 31				
		2005			
Operating Revenue  Net service revenue  Other operating revenue		8,863,383 42,828	\$	8,602,816 35,443	
Proportionate share reimbursement		269,407		273,571	
Total operating revenue		9,175,618		8,911,830	
Operating Expenses Salaries Other expenses		5,685,524 3,926,639		5,550,877 3,859,795	
Total operating expenses		9,612,163		9,410,672	
Operating Loss		(436,545)		(498,842)	
Other Income - Interest income		62,007		23,205	
<b>Excess of Expenses Over Revenue</b>		(374,538)		(475,637)	
Contribution from Other County Funds		300,000		300,000	
Decrease in Net Assets		(74,538)		(175,637)	
Net Assets - Beginning of year		9,690,754		9,866,391	
Net Assets - End of year	<u>\$</u>	9,616,216	\$	9,690,754	

### **Statement of Cash Flows**

	Year Ended			
	D	ecember 31, 2005	D	ecember 31, 2004
Cash Flows from Operating Activities  Cash received from residents and third-party payors  Cash paid to employees and suppliers  Cash received from proportionate share program  Other operating receipts	\$	9,227,281 (9,108,770) 224,985 42,828	\$	8,471,939 (8,992,413) 241,429 37,543
Net cash provided by (used in) operating activities		386,324		(241,502)
Cash Flows from Noncapital Financing Activities Resident trust deposits (withdrawals) Contribution from County		1,083 300,000		(438) 300,000
Net cash provided by noncapital financing activities		301,083		299,562
Cash Flows from Investing Activities - Interest received		62,007		23,205
Cash Flows from Capital and Related Financing Activities - Purchase of property and equipment		(83,606)		(79,161)
Net Increase in Cash and Cash Equivalents		665,808		2,104
Cash and Cash Equivalents - Beginning of year	_	3,853,464	_	3,851,360
Cash and Cash Equivalents - End of year	<u>\$</u>	4,519,272	<u>\$</u>	3,853,464
Balance Sheet Classification of Cash Current assets Assets limited as to use	\$	2,487,937 2,031,335	\$	1,871,745 1,981,719
Total cash	\$	4,519,272	\$	3,853,464

## **Statement of Cash Flows (Continued)**

		Year Ended			
	December 31, 2005		De	ecember 31, 2004	
Reconciliation of Operating Loss to Net Cash from Operating Activities					
Operating loss	\$	(436,545)	\$	(498,842)	
Adjustments to reconcile operating loss to net cash from operating activities:					
Depreciation		448,319		460,723	
Provision for bad debts		1,769		187	
Changes in assets and liabilities:					
Decrease (increase) in resident accounts					
receivable		175,216		(128,963)	
Decrease (increase) in other current assets		25,515		(25,399)	
Increase (decrease) in accounts payable		33,524		(7,090)	
Decrease in other accrued expenses		(3,963)		(9,976)	
Increase in third-party settlement payables		186,911		-	
Decrease in deferred revenue		(44,422)		(32,142)	
Net cash provided by (used in) operating activities	\$	386,324	<u>\$</u>	(241,502)	

There were no significant noncash investing, capital, or financing activities for 2005 and 2004.

### Notes to Financial Statements December 31, 2005 and 2004

#### Note I - Nature of Business and Significant Accounting Policies

Marquette County Medical Care Facility is a component unit of the County of Marquette (the "County"). Its financial statements are included in the County's basic financial statements.

Marquette County Medical Care Facility (the "Facility") is a 140-bed, long-term care facility owned and operated by Marquette County. It is governed by the Marquette County Department of Human Services Board. This board consists of three members, two of whom are appointed by the County Board of Commissioners and one appointed by the Michigan governor. Further, the County Board of Commissioners approves the Facility's revenue and expenses as a line item in the County budget.

The accounting policies of the Facility conform to accounting principles generally accepted in the United States of America as applicable to local governmental units. Because the Facility provides a service to citizens that is financed primarily by a user charge, the Facility uses Enterprise Fund accounting. Revenues and expenses are recognized on the accrual basis using the economic resources measurement focus.

**Enterprise Fund Accounting** - The Facility uses Enterprise Fund accounting. Revenues and expenses are recognized on the accrual basis using the economic resources measurement focus. Based on Governmental Accounting Standards Board (GASB) Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting, as amended, the Facility has elected to apply the provisions of all relevant pronouncements of the Financial Accounting Standards Board (FASB), including those issued after November 30, 1989, that do not conflict with or contradict GASB pronouncements.

**Basis for Presentation** - The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) in Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, issued in June 1999. The Facility follows the "business-type" activities reporting requirements of GASB Statement No. 34, which provides a comprehensive look at the Facility's financial activities.

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Notes to Financial Statements December 31, 2005 and 2004

# Note I - Nature of Business and Significant Accounting Policies (Continued)

**Cash and Cash Equivalents** - Cash and cash equivalents include certain investments in highly liquid debt instruments with original maturities of three months or less.

**Assets Limited as to Use** - Assets limited as to use include designated assets set aside by the board of trustees for future capital improvement, over which the board retains control, and may, at its discretion, subsequently use for other purposes.

**Property and Equipment** - Property and equipment amounts are recorded at cost. Donated property and equipment are recorded at the estimated fair market value at the time of donation. Depreciation is computed principally on the straight-line basis over the estimated useful lives of the assets. Costs of maintenance and repairs are charged to expense when incurred.

**Compensated Absences** - Compensated absences are charged to operations when earned. Unused benefits are recorded as a current liability in the financial statements.

**Resident Funds** - The Facility maintains various bank accounts for deposits and disbursements for the residents' personal expenses. These funds are assets of the residents.

**Proportionate Share Reimbursement Program** - During the years ended December 31, 2005 and 2004, the Facility participated in this program sponsored by the State of Michigan.

In 2005, this program was discontinued by the State. The Facility received one payment in June 2005. The transaction was recorded into revenue in relation to the State fiscal year ended September 30, 2005.

In 2004, three transactions were completed. The first two transactions, in June and September, were recorded in revenue in relation to the State fiscal year ended September 30, 2004. The third transaction in October was for the State fiscal year ended September 30, 2005 and therefore was recognized one quarter in revenue and three quarters in deferred revenue. The first transaction included an amount equal to approximately 3 percent of the annual Medicaid reimbursement in lieu of the normal administrative adjustment or inflation factor.

Classification of Net Assets - Net assets of the Facility are classified in two components. Net assets invested in capital assets, net of related debt, consist of capital assets, net of accumulated depreciation and reduced by the current balance of any outstanding borrowing used to finance the purchase or construction of those assets. Unrestricted net assets are remaining net assets that do not meet the definition of invested in capital assets, net of related debt, or restricted.

### Notes to Financial Statements December 31, 2005 and 2004

# Note I - Nature of Business and Significant Accounting Policies (Continued)

**Service Revenue** - The Facility's principal activity is operating a long-term health care facility for the elderly. Revenue is derived from participation in Medicaid and Medicare programs, as well as from private pay residents. Amounts earned under the Medicaid and Medicare programs are subject to review and audit by the third-party payors, and make up a significant portion of revenue earned during each year as follows:

	2005	2004
Percent of revenue:		
Medicaid	80 %	80 %
Medicare	6 %	6 %

The payment methodology related to these programs is based on cost and clinical assessments that are subject to review and final approval by Medicaid and Medicare. Any adjustment that is a result of this final review and approval will be recorded in the period in which the adjustment is made. In the opinion of management, adequate provision has been made for any adjustments that may result from such third-party review.

Services rendered to Medicare program beneficiaries are paid at prospectively determined rates based upon clinical assessments completed by the Facility that are subject to review and final approval by Medicare.

Medicaid reimburses the Facility for resident routine service costs, on a per diem basis, prospectively determined.

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. Management believes it is in compliance with all applicable laws and regulations and is not aware of any pending or threatened investigations involving allegations of potential wrongdoings. While no such regulatory inquiries have been made, compliance with such laws and regulations can be subject to future government review and interpretation, as well as significant regulatory action including fines, penalties, and exclusion from the Medicare and Medicaid programs.

**Operating Revenues and Expenses** - The Facility's statement of revenue, expenses, and changes in net assets distinguishes between operating and nonoperating revenues and expenses. Operating revenues result from exchange transactions associated with providing health care services, the Facility's principal activity. Operating expenses are all expenses incurred to provide health care services, other than financing costs. Nonexchange revenues, including taxes, interest, grants, and contributions received for purposes other than capital asset acquisition, are reported as nonoperating revenues. Interest expense is reported as a nonoperating expense.

#### Notes to Financial Statements December 31, 2005 and 2004

#### **Note 2 - Deposits and Investments**

The Facility's deposits and investments are composed of the following:

	20	005	2004			
	Cash and	Cash and Assets		Assets		
	Cash	Limited as to	Cash	Limited as to		
	<b>Equivalents</b>	Use	Equivalents	Use		
Deposits:						
County Treasurer	\$ 1,319,936	\$ 2,031,335	\$ 957,701	\$ 1,981,718		
Bank	1,168,001		914,044			
Total	\$ 2,487,937	\$ 2,031,335	\$ 1,871,745	\$ 1,981,718		

These funds were under the control of the County Treasurer, who deposited these funds with a bank.

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The deposits and investments are subject to several types of risks, including custodial credit risk of bank deposits and investments, interest rate risk, credit risk, and concentration of credit risk. It is impractical to determine the amount of risk associated with the Facility funds as these funds are only a portion of the total County deposits.

#### **Note 3 - Resident Accounts Receivable**

The details of resident accounts receivable are set forth below:

	2005			2004		
Resident accounts receivable	\$	950,265	\$	1,215,974		
Uncollectible accounts		(55,000)		(315,000)		
Medicaid interim payment receivable		72,719		243,995		
Net resident accounts receivable	\$	967,984	\$	1,144,969		

### Notes to Financial Statements December 31, 2005 and 2004

#### **Note 3 - Resident Accounts Receivable (Continued)**

The Facility provides services without collateral to its residents, most of whom are local residents and insured under third-party payor agreements. The mix of receivables from residents and third-party payors is as follows:

	2005	2004
Medicare	8 %	15 %
Medicaid	63 %	68 %
Other payors	<u>29 %</u>	17 %
Total	<u> </u>	100 %

#### **Note 4 - Property and Equipment**

Cost of property and equipment and related depreciable lives for December 31, 2005 are summarized below:

	2004	Additions	Transfers	Retirements	2005	Depreciable Life - Years
Land and land						
improvements	\$ 276,387	\$ -	\$ -	\$ -	\$ 276,387	10-25
Building	9,448,009	49,646	-	-	9,497,655	10- <del>4</del> 0
Moveable equipment	1,551,047	33,960			1,585,007	4-20
Total	11,275,443	83,606	-	-	11,359,049	
Less accumulated						
depreciation:						
Land and land						
improvements	234,950	8,882	-	-	243,832	
Building	4,610,382	349,866	-	-	4,960,248	
Equipment	1,146,285	89,571			1,235,856	
Total	5,991,617	448,319			6,439,936	
Net carrying						
amount	\$ 5,283,826	\$ (364,713)	\$ -	\$ -	\$ 4,919,113	

#### Notes to Financial Statements December 31, 2005 and 2004

#### **Note 4 - Property and Equipment (Continued)**

Cost of capital assets and related depreciable lives for December 31, 2004 are summarized below:

	2003	Additions	Transfe	rs	Retirements	2004	Depreciable Life - Years
Land and land							
improvements	\$ 276,387	\$ -	\$	-	\$ -	\$ 276,387	10-25
Building	9,448,009	-		-	-	9,448,009	10-40
Movable equipment	1,515,328	79,161			(43,442)	1,551,047	4-20
Total	11,239,724	79,161		-	(43,442)	11,275,443	
Less accumulated							
depreciation:							
Land and land							
improvements	225,977	8,973		-	-	234,950	
Building	4,262,596	347,786		-	-	4,610,382	
Movable							
equipment	1,085,763	103,964			(43,442)	1,146,285	
Total	5,574,336	460,723			(43,442)	5,991,617	
Net carrying							
amount	\$ 5,665,388	\$ (381,562)	\$		<del>\$</del> -	\$ 5,283,826	

#### **Note 5 - Related Party**

As discussed in Note 1, the Facility is related to the County of Marquette.

During the fiscal years ended December 31, 2005 and 2004, the County transferred \$300,000 to the Facility.

Maintenance of Effort (M.O.E.) is a County obligation to the State of Michigan. Every month, the State bills the County, at a per diem rate, for each Medicaid patient day at the Facility. Expenses relating to M.O.E. are not included in these financial statements as they are paid directly by the County.

### Notes to Financial Statements December 31, 2005 and 2004

#### **Note 6 - Risk Management**

The Facility is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Facility has purchased commercial insurance for workers' compensation claims, and participates in the County's insurance plan with the Michigan Municipal Risk Management Authority (the "Authority") risk pool for claims relating to general (including malpractice) and auto liability, auto physical damage, and property loss claims.

The Michigan Municipal Risk Management Authority risk pool program operates as a claims servicing pool for amounts up to member retention limits, and operates as a common risk-sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to the Authority that the Authority uses to pay claims up to the retention limits, the ultimate liability for those claims remains with the County.

#### **Note 7 - Retirement Benefits**

As discussed in Note I, the Facility is a component unit of Marquette County. Marquette County, including the Facility, participates in the Michigan Municipal Employees' Retirement System (the "System"). The Michigan Municipal Employees' Retirement System is an agent multiple-employer defined benefit pension plan that covers all employees of the County. The system provides retirement, disability, and death benefits to plan members and their beneficiaries. The Michigan Municipal Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. This information can be requested by writing to: Marquette County, County Building, 234 West Baraga Avenue, Marquette, MI 49855.

The obligation to contribute to and maintain the system for these employees was established by negotiations with the County's competitive bargaining units and requires a contribution from the employee of 4.7 percent of annual compensation. The Facility's contribution requirement is actuarially determined and is equal to the normal cost plus the level annual percentage of payroll payment required to amortize the unfunded actuarial accrued liability over 10 years.

Facility contributions for the plan years ended December 31, 2005, 2004, and 2003 were \$323,618, \$351,875, and \$254,185, respectively.

# **Additional Information**





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Marquette County Department of Human Services Board Marquette County Medical Care Facility

We have audited the financial statements of Marquette County Medical Care Facility as of December 31, 2005 and 2004. Our audits were made for the purpose of forming an opinion on the financial statements taken as a whole. The schedules of net service revenue and operating expenses are presented for the purpose of additional analysis and are not a required part of the basic financial statements. The information has been subjected to the procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plante & Moran, PLLC

February I, 2006

## **Schedule of Net Service Revenue**

	Year Ended December 31				
	2005			2004	
Skilled Nursing Services					
Daily net room revenue:					
Medicaid	\$	8,297,007	\$	7,708,860	
Medicare		322,198		336,600	
Private pay and other		1,309,122	_	1,139,220	
Total daily net room revenue		9,928,327		9,184,680	
Ancillary revenue:					
Pharmacy		97,445		71,184	
Therapy services		165,118		127,621	
Other ancillary services		132,952		67,025	
Outpatient services		1,470		2,100	
Total ancillary revenue		396,985		267,930	
Total skilled nursing services revenue		10,325,312		9,452,610	
Revenue deductions - Provision for contractual discounts		(1,461,929)		(849,794)	
Net Service Revenue	<u>\$</u>	8,863,383	<u>\$</u>	8,602,816	

## **Schedule of Operating Expenses**

Y	ear	Endec	l De	cem	ber	3 I

	2005					2004	
	Salaries		Other		Total		Total
Fringe benefits	\$	_	\$	1,817,099	\$	1,817,099	\$ 1,837,478
Administration		255,830		231,480		487,310	533,443
Plant operations		192,995		91,610		284,605	298,439
Utilities		-		343,530		343,530	304,800
Laundry		140,568		26,573		167,141	155,646
Housekeeping		315,390		20,345		335,735	336,993
Dietary		449,355		368,152		817,507	805,697
Medical records		-		30,798		30,798	34,176
Social services		92,708		-		92,708	123,227
Diversional therapy		184,903		10,231		195,134	200,296
Other ancillary services		14,263		33,569		47,832	37,386
Therapy services		205,679		85,790		291,469	279,265
Pharmacy		-		107,629		107,629	88,806
Nursing		3,833,833		311,514		4,145,347	3,914,297
Depreciation and							
amortization		-		448,319		448,319	 460,723
2005 totals	<u>\$</u>	5,685,524	\$	3,926,639	\$	9,612,163	
2004 totals	<u>\$</u>	5,550,877	<u>\$</u>	3,859,795			\$ 9,410,672